

**Section F**

**Deliveries and Performance**

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**F.1 Period of Performance**

The period of performance (exclusive of the Transition Period) for the work specified in Section C, *Statement of Work*, of this Contract shall commence on October 1, 2004 and continue through September 30, 2007, with two one-year options at the sole discretion of the Government.

**F.2 Principal Place of Performance**

The principal place of performance of this contract shall be Richland, WA.

**F.3 Reporting Requirements**

The following are reports required of the Contractor. This list is not complete and is subject to change at the sole discretion of the Contracting Officer or designee. The distribution list, content and format will be determined by the Contracting Officer or designee.

Routine Reporting Requirements			
Title	Content	Frequency	Recipient
<b>Report A</b> Status Report of Individual Claims by Contractor/Subcontractor	Name; Claim Numbers, Nature/Type of Injury; Date of Injury; Benefits/Costs Paid.	Monthly	Report provide as requested by Cognizant Covered Site Contractor, and DOE-RL
<b>Report B</b> Open Case Open Case Liability Estimate Report by Contractor/Subcontractor	List of claims by contractor with reserves; amounts of such reserves; and any changes from the previous month.	Monthly	Report provide as requested by Cognizant Covered Site Contractor and DOE-RL
<b>Report C-1</b> Report by Contractor/Subcontractor	Numbers and costs of injuries by injury types/nature, etc; average length of claims, claims costs by received year and claims cost by nature of injury.	Bi-annually	Cognizant Covered Site Contractor, and DOE-RL
<b>Report C-2</b> Annual Statistics Report of Claims	Numbers and costs of claims by injury types/nature, etc; average length of claims by contractor.	Annually	Cognizant Covered Site Contractor and DOE-RL
<b>Report D</b> Claims Assignment	Number of claims assigned by adjuster, closures, current caseload	Monthly	DOE-RL
<b>Report E</b> New Claims/Claims Closure Report by Contractor/Subcontractor	List of all claims opened and/or closed during the previous month	Monthly	Cognizant Covered Site Contractor and DOE-RL

<b>Report F</b> Financial Report on Claimant Benefit Payment Account	List of all checks paid detailing check number, payee, payment amount, and beginning and ending balance of the account	Quarterly	DOE-RL
<b>Report G</b> Report of Records Holdings	Identifies volume of active records being maintained by Contractor	Annually	DOE-RL
<b>Report H</b> Records Inventory and Disposal Schedules	Identifies active records and approved schedule for disposition of records	Annually	DOE-RL
L&I Annual Report of Self-Insured Business (SIF-7)	Claims costs and payments for the previous year	Annually	Department of Labor and Industries, Self-Insurance Section, and DOE-RL
L&I Quarterly Report for Self-Insured Business (F207-006-000)	Claims costs, workers hours, rates and pension costs	Quarterly	Department of Labor and Industries, Self-Insurance Section, and DOE-RL
EEOICPA Report	Summary of statement of benefits received by claimants following the receipt of a <b>determination in the EEOICPA Part D and E</b>	As Requested	DOE-RL
Legal Management Plan (applicable to clause H.5 IAW clause H.6)	See clause H.6	Due 60 Days After Contract Award	DOE-RL, Contracting Officer
Quality Assurance Plan	Identifies details of contractor's Quality Assurance Plan to insure compliance with the contract requirements.	One Time	DOE-RL, Contracting Officer